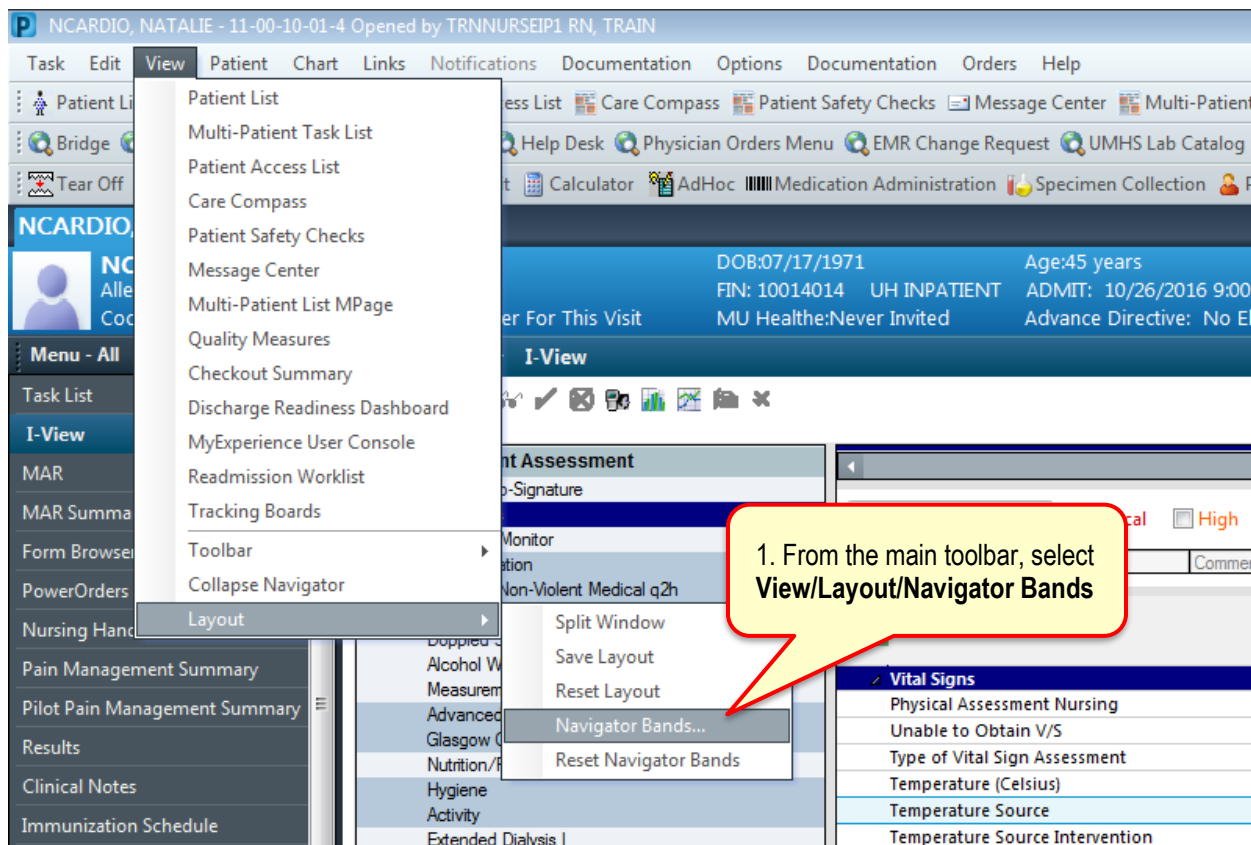# How to get I-View Bands into View

**It is not recommended that you customize your I-View Bands as you may not have the appropriate bands if you float to another location. The bands are patient location/unit specific.
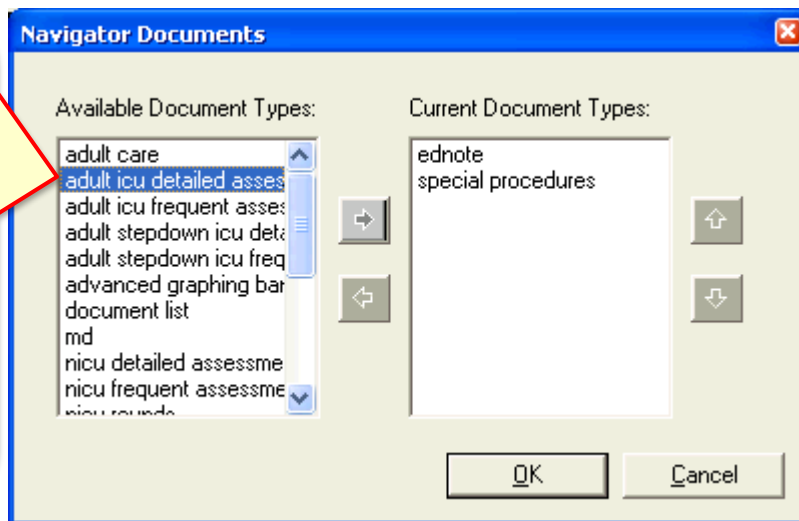
Once you open a patient's chart and if your Unit Specific bands are not available in I-View you can pull your Unit Specific bands over (Unit specific bands should be shown and if not you need to let the help desk know). You must pull **the entire** Unit Specific band and not just the one band that you need to chart under. This is because you are setting your own ID preferences and these personal ID preferences override the Unit preferences (which now are identical).

1. From the main toolbar, select **View/Layout/Navigator Bands**
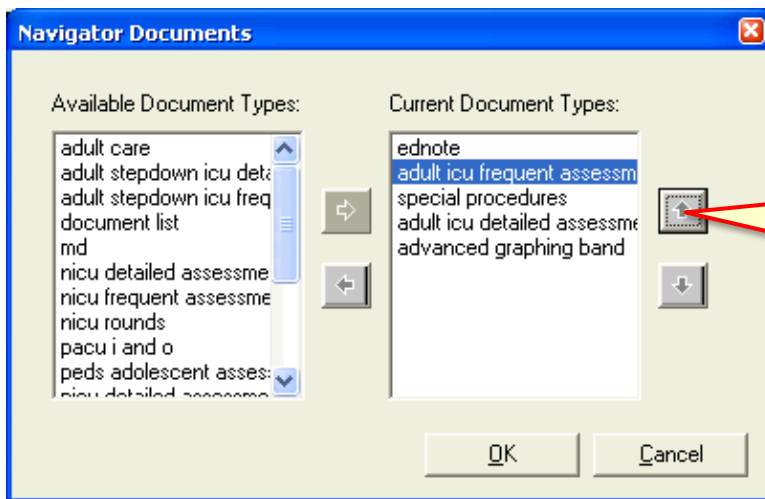

2. Select the unit band you wish to see (e.g. adult icu detailed assessment) and click the ➡ Arrow to move that band to Current Document Types

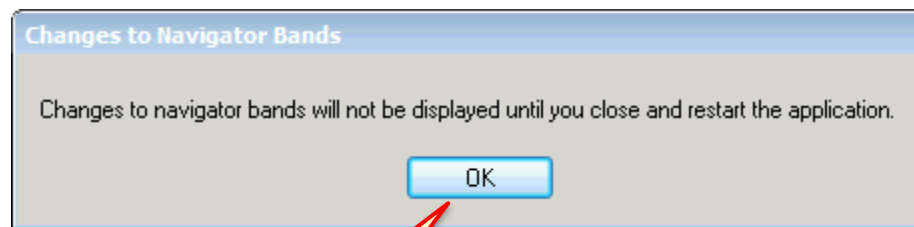Repeat until you have **EVERY** unit specific band

3. Click **OK.**

Navigator Documents

Available Document Types:
- adult care
- adult stepdown icu det
- adult stepdown icu freq
- document list
- md
- nicu detailed assessme
- nicu frequent assessme
- nicu rounds
- pacu i and o
- peds adolescent asses

Current Document Types:
- ednote
- adult icu frequent assessm
- special procedures
- adult icu detailed assessme
- advanced graphing band

OK   Cancel

4. You can arrange the order that they appear in I-View.

Select the band they you would like to move and click the up or down arrows; then click OK

Changes to Navigator Bands

Changes to navigator bands will not be displayed until you close and restart the application.

OK

5. In order to accept the changes you made you will need to close the patient chart and re-open for the unit specific bands to appear in I-View

Click **OK** and close patient's chart; then re-open the chart